



PINES BEHAVIORAL HEALTH

"Life should be enjoyed...not endured"

Pines Recipient Rights Advisory Committee Agenda for 10/13/2020

- I. **Call to Order:** 12:04pm
- II. **Attendance:** Carrie Stout, Bing Johnson, Wendy Salyer
Others: Tom Schmelzer, Jason Porter (RRO), Sue Germann
- III. **Public Comment:** No Public Comment
- IV. **Members Report:** Committee Members did not have anything to report on.
- V. **RRO Report:**
 - a. September State Training

Jason informed the committee that he attended the September State run Annual Recipient Rights Conference. He told the committee he saved training documents and lectures on a wide array of topics ranging from the advisory committee to interviewing techniques. If anyone would like to see them, just ask!

- b. Status of RRO

Jason went over the types of violations he is seeing in his first two months of the position and trends that may occur throughout the remainder of the year. He also talked about his role as a Recipient Rights Officer, and where current things are within his office. He is attending Basic I Training next week, and Basic II in the middle of November. He will go more in depth when the annual report has been written and presented in December.

- c. Site Reviews

Jason notified the committee about the yearly site review requirement and where Pines Behavioral Health stands with the site review. He informed the committee that on October 2, 2020, site reviews were conducted for all Branch County homes. Everything looked good and the homes were friendly and in great living condition. They were very clean. The documentation and letters are being sent out. He also has received sites for out of county homes where Branch County residence reside, and everything looks good there as well.

d. Committee Training

Jason gave a PowerPoint training on two of the Recipient Rights Conference documents: How to Make Your Advisory Committee Click and The Appeals Process. The trainings went into depth on both the advisory committee and appeals committee structure. The training discussed the process for Recipient Rights appeals, how they are brought, when the appeals committee can review appeals, deadlines, and how the appeals committee can rule. Furthermore, the training gave an overview of the Recipient Rights Office structure, deadlines, and general duties.

VI. **Other Committee Topics:** No Other committee topics

VII. **Review of FY 21 Recipient Rights Budget:**

a. \$45,000

Sue Germann stated that the budget is the same as FY 20. Carrie and Tom asked Jason if the budget was appropriate. Jason said he has only been in the position for a month or two, but it seems to be a reasonable budget. Jason said Sue has been very receptive to the idea of any increased trainings he would like to attend, and that Sue has welcomed that.

VIII. **Next Meeting:** December 8, 2020 at 12p.m

IX. **Adjournment:** 12:57 p.m.