

Branch County Community Mental Health Authority

Minutes of the December 8, 2020 Zoom Meeting 12:30 p.m.

Members Present: Bing Johnson, Jon Houtz, Carrie Stout, Wendy Salyer, Gina Wright, Tom Schmelzer, Tracy Richer, and John Wellet

Staff Present: Sue Germann, Sue Enos, Jason Porter and Doug Baker

Others Present: Kelly Nettleman

Chairman Tom Schmelzer called the meeting to order at 12:30 p.m.

Approval of the Agenda: Motion was made by Bing Johnson and supported by Jon Houtz to approve the agenda as presented. Roll Call Vote: Bing Johnson-Yes, John Wellet-Yes, Jon Houtz-Yes, Tracy Richer-Yes, Tom Schmelzer-Yes, Carrie Stout-Yes, Wendy Salyer-Yes, Gina Wright-Yes. Motion carried.

Minutes of the November 24, 2020 Meeting: A motion was made by Jon Houtz and supported by Wendy Salyer to approve the minutes of the October 27, 2020 meeting and put them on file. Roll Call Vote: Bing Johnson-Yes, John Wellet-Yes, Jon Houtz-Yes, Tracy Richer-Yes, Tom Schmelzer-Yes, Carrie Stout-Yes, Wendy Salyer-Yes, Gina Wright-Yes. Motion carried.

Public Comments: None

CEO Report:

Pines Update:

- Air Treatment System: The County is installing an air treatment system in various county run agencies covered by Covid-19 grant funding and have offered for us to be a part of this grant. The cost is not split by square foot, so it is unknown how much the cost is for each individualized building, thus the estimate for Pines is an estimate-between \$7,500 to \$16,000. Although the county is securing a grant to pay for the entire cost of this treatment system (including installation), the county has requested assurance by Pines that if there are issues relative to coverage by the grant, that Pines will pick up the cost of our portion. The county has assured us that it will use one of their contractors to install the unit prior to December 31, 2020 which is required by the grant. Because we lease rather than own the building, it is Robbin Wilber's opinion that we cannot use Medicaid as this would be seen an improvement to the building. She did indicate that our fund balance is sufficient to cover the cost if needed. Discussion held and the benefit of this system outweighs the cost. A motion was made by Jon Houtz and supported by Wendy Salyer to proceed with the installation of the air treatment system and Pines will use fund balance monies to cover the cost. Roll call vote: Bing Johnson-Yes, John Wellet-Yes, Jon Houtz-Yes, Tracy Richer-Yes, Tom Schmelzer-Yes, Carrie Stout-Yes, Wendy Salyer-Yes, Gina Wright-Yes. Motion carried.

Recipient Rights Report: Jason Porter, RRO reviewed the Recipient Rights Annual Report with the board members. This report needs approval prior to sending it to the State. A motion was

made by Carrie Stout and supported by Wendy Salyer to approve the recipient rights annual report dated 10/1/19 through 9/30/2020. Roll Call Vote: Bing Johnson-Yes, John Wellet-Yes, Jon Houtz-Yes, Tracy Richer-Yes, Tom Schmelzer-Yes, Carrie Stout-Yes, Wendy Salyer-Yes, Gina Wright-Yes. Motion carried.

**Public Comments: None**

**Adjournment:** A motion to adjourn at 1:15 p.m. was made by Wendy Salyer and supported by Gina Wright.

**Sue Enos, Recorder**