

Branch County Community Mental Health Authority

Minutes of the July 27, 2021 Hybrid Meeting (both zoom and in person) 6:00 p.m.

Members Present: Bing Johnson, Tom Schmelzer, Gina Wright, Wendy Salyer, Jay Gallagher, Joe Scheid, Karl Duda, Tracy Richer, and John Wellet.

Staff Present: Sue Germann, Kim Molnar, Tammy Winchell, Jeannie Weber, Tim Brown, Renee Mundy, Doug Baker and Jason Porter.

Approval of the Agenda: Motion was made by Karl Duda and supported by Joe Scheid to approve the agenda Report. Roll Call Vote: Bing Johnson-yes, Tom Schmelzer-yes, Gina Wright-yes, Wendy Salyer-yes, Jay Gallagher-yes, John Wellet-yes, Joe Scheid-yes, Tracy Richer-yes, and Karl Duda-yes. Motion carried.

Minutes of the June 22, 2021 Meeting: A motion was made by Bing Johnson and supported by Karl Duda to approve the minutes of the June 22, 2021 meeting and put them on file. Roll Call Vote: Bing Johnson-yes, Tom Schmelzer-yes, Wendy Salyer-yes, Gina Wright-yes, Jay Gallagher-yes, Karl Duda-yes, Tracy Richer-yes, Joe Scheid-yes, and John Wellet-yes. Motion carried.

Public Comments: None

CEO Report:

Pines Update:

- **CCBHC:** Branch County has been awarded this grant. The purpose of this program is to increase access to, and improve the quality of community mental and substance use disorder treatment services through the expansion of CCBHCs. Funds will be allocated over a two-year period.
- **COVID money:** Pines has been awarded an additional \$194,000 to increase access for consumers to mental health and substance abuse care and crisis. The leadership team is currently brainstorming ideas for larger purchases.
- **Vaccination Clinic:** Pines held a vaccination clinic on July 22nd, that blossomed into a health fair. We had representation from Area Wide Transportation, Pines Prevention Team, and Pines Care Connect coordinators handed out fliers.
- **CARF:** Accreditation is August 16th and 17th.

MDHHS Update:

- **House and Senate:** Senator Mike Shirkey and State Rep Whiteford's proposals could have an impact on mental health and substance abuse facilities.

SWMBH Update:

- State Rep Whiteford and has been invited to and accepted a policy offer at SWMBH. The policy forum is October 1st with more specific details to be sent out to the board as Pines Board members are invited as well.

Department Reports:

Case Management Report: Kim Molnar reported that all open positions in case management are filled with new employees Amber Martinez, Kristy Smith, and Caleb Talbot. Amber and Kristy are case managers and Caleb is a waiver specialist. The team is working on putting together an ABA report for the next board report. The case managers will be getting person-centered planning and self-determination training in the future.

Utilization Management: Tammy Winchell reviewed stats for June 2021 regarding hospitalizations that included prescreens completed, what hospitals clients were hospitalized at, the diagnosis at the time of the crisis screen and the recidivism rates.

Outpatient Services: Jean Weber reported that about week ago Pines went through Safe Zones training provided by Branch County Pride. Upcoming training for outpatient services is NGRI training due to more clients who are NGRI. The mobile team is getting ready for an audit, the prevention team is in the middle of an audit, and CARF is right around the corner so outpatient services is very busy.

Health Services: Renee Mundy reported part of our integrated health is including the services of a dietician. We have 303 clients at risk and 175 at high risk for metabolic syndrome. Contributing factors for high risk is high blood pressure, excess body fat, use of mood stabilizers and anti-psychotic meds. We've been able to contact 133 out of 175; 41 clients are taking advantage of the dietician services. We will continue to follow-up and make contact with all the high risk clients to be sure they fully understand what we are offering.

Board Reports

Personnel Committee: met on 7/20/21 5:00-6:00

Present: Jon Houtz, Bing Johnson, Tom Schmelzer, Sue Germann

1. Discussed various personnel changes, including fortunately being able to hire staff during this significant period of staffing shortage.
2. Discussed the content of the labor relations meeting brought forth by union members. This meeting is non-formal and intended to discuss issues and recommended improvements related to staff management relations. Topics discussed included caseload sizes, capping caseloads, and brainstorming ways in which staff can more frequently see their clients. Concerns regarding recommended process improvements will be tasked to the Quality Improvement Committee.
3. There is rumor of potential change of business/operational hours, however, this is not a negotiable union item. It is rather an executive decision which is based on access needs.

Finance Committee: Committee met on July 23, 2021. Budget: \$15,914,892.

- The financial report for the period ending June 30, 2021 was presented and reviewed. This represented 75% of the fiscal year. Revenue was at 74% while expenditures were at 59%. The committee recommended and a motion was made by Tracy Richer and supported by Wendy Salyer that the Board take action to approve the financial report as presented and put on file. Roll Call Vote: Bing Johnson-yes, Tom Schmelzer-yes, Wendy Salyer-yes, Gina Wright-yes, Jay Gallagher-yes, Tracy Richer-yes, Karl Duda-yes, Joe Scheid-yes and John Wellet-yes. *Motion carried.*

Public Relations Committee: No report.

Program Committee: met on 7/26/21 at 10:30 a.m.

Present: Joe Scheid, Wendy Salyer, Jon Houtz, Tracy Richer, Tom Schmelzer, and Sue Germann

1. Sue explained the new Michigan Crisis and Access Line (MICAL) currently set up in Oakland County and the UP. The helpline is free and available 24/7 to all residents with mental health needs or that of substance use. MICAL routes calls to Crisis Stabilization (mobile crisis services, pre-admission screening) or to the ER. This decreases the involvement of Police in psychological crisis situations. We are expected to begin this new model our next fiscal year.
2. Sue described the recently awarded CCBCH Expansion Grant and how it expands services and the expectations of improved risk assessment, coordination, and follow-up.
3. Sue presented information regarding the building rental contract and future rental rates. Before taking this to the board, the committee decided the rate figures be analyzed by Tim and questionable language be sent to the lawyer. The committee will revisit this item in our next meeting.

Recipient Rights Advisory Council: No report.

Old Business: None

New Business: None

Public Comments: None

Adjournment: Motion was made by Wendy Salyer and supported by Karl Duda that the meeting be adjourned at 6:55 p.m. Roll Call Vote: Bing Johnson-yes, Tom Schmelzer-yes, Wendy Salyer-yes, Gina Wright-yes, Jay Gallagher-yes, Karl Duda-yes, Joe Scheid-yes, and John Wellet-yes. *Motion carried.*

Doug Baker, Recorder