

Branch County Community Mental Health Authority

Minutes of the May 24, 2022 Board Meeting

Members Present: Tom Schmelzer, Wendy Salyer, John Wellet, Gina Wright, Bing Johnson, Jon Houtz and Lori LaBundy

Non-Voting Member: Karl Duda (Zoom)

Staff Present: Sue Germann, Jean Weber, Tim Brown, Megan Daws, Doug Baker, Tammy Winchell, Jennifer Giron (Zoom), Julie Robert (Zoom), Kyle Kenny (Zoom)

Public Present: Jared Hoffmaster, Veronica Brown

Chairman Tom Schmelzer called the meeting to order at 6:00 pm.

Approval of the Agenda: Motion was made by John Wellet and supported by Wendy Salyer to approve the agenda as amended by removing items VII-Outpatient Report, VIII-Behavior Management, and IX-Quality Report, XIII Recipient Rights and adding Board Committee Reports XIV C Public Relations, E Recipient Rights Advisory Council. Motion carried.

Minutes of the April 26, 2022 Meeting: A motion was made by John Wellet and supported by Wendy Salyer to approve the minutes of the April 26, 2022 meeting and put them on file. Motion carried.

Public Comments: None

CEO Report:

Board Education: Jared Hoffmaster from Century Bank and Trust presented Pines retirement plan and outlined the changes through John Hancock and how these changes will effect staff. Changes to the retirement plan will only include staff having the option to choose where to invest instead of Pines choosing for them. Training will be provided to staff before the retirement plan changes. A motion was made by Jon Houtz to accept the implementation to John Hancock starting October 1, 2022 and supported by John Wellet. Motion carried.

Pines Update:

- SAMHSA Emergency COVID grant through MDHHS extended through May, 2023;
- Whiteford's bill to amend the Mental Health Code requiring the use of the Federal Sliding Fee scale instead of the long standing Ability to Pay process has passed through the House and Senate. Currently on Governor Whitmer's desk ;
- Michigan Works announced not moving out until after July 1st, therefore we will speak to Pines lawyers about amending the lease agreement.
- CEO informed Board of a staff members' sister that will be conducting a training for all Pines staff on Arab American Culture, June 28th.

Customer Advisory: Tammy Winchell introduced Veronica Brown. Veronica spoke about her meeting at SWMBH regarding the struggle with mental health locally, state-wide, and nationally. Veronica went over stats on percentage of Medicaid recipients in Branch County.

Outpatient Report: Due to technical difficulties, Sue Germann presented on Julie Robert's behalf. Julie is focusing on intensive outpatient for substance use, and early intervention groups. Julie is also working with her staff to streamline the intake process.

CCBHC: Jean Weber spoke to a very positive letter from Sherriff Pollock referencing Mobile Crisis. Reviewed data with the board that included year over year mobile crisis calls doubling with adults at 39 calls from 2021 to 75 calls in 2022. Child mobile calls from 20 in 2021 to 50 in 2022. January to present day 416 calls, 126 follow-ups with a total of 542 calls.

Compliance/Utilization Management: Reviewed hospitalization reports. Tammy has begun including the days that an individual waits for a bed in the hospital for Board information purposes.

Board Committees:

Finance Committee: Committee met on May 20, 2022.

- The committee met to review the March Data. The budget should be at 50% as the end of March, 2022. Our actual YTD Revenue is at \$9,676,231, vs our budget of \$11,659,542, for an actual of 41.5%. The actual YTD Expenditure is at \$8,893,303, vs our budget of \$9,363,987, for an actual of 47.5%. Both are less than the budgeted amounts, however, the grants have not fully been received. We are not on pace to spend 100% of the two grants, may be closer to 60%. There is a surplus of \$782,928. Motion was made by John Wellet and supported by Jon Houtz to approve the financial report ending March, 2022. *Motion carried.*
- The board reviewed budget line items changes. The budget does not change, however, it is being reallocated to fit the proper allocation items. Motion was made by John Wellet in support of line budget changes Jon Houtz supported. *Motion Carried.*
- Review of statement of accounts for March. No actionable item.

Public Relations Committee: Committee met on May 12, 2022.

- Members discussed community collaborative projects that lends itself to public relations including working with the Domestic Violence Shelter towards bullying, ProMedica for care coordination, and other agencies.
- Members discussed the Mental Health Month Awareness ad in the paper.
- Members discussed building partnerships with the school systems in order to spread the resources of therapists, especially given the shortage of these professionals.
- Members discussed a recent praise of Pines and its services to Bing from a consumer.

Program Committee: Committee met on May 23, 2022.

- Update on the Transition of Housing Grants – despite initial hurdles, the Housing Commission is on board to take on the Housing Grants 10/1/22.
- Update on Building Space – despite having signed a lease to occupy the entire building on 7/1/22, it appears that there may be a delay in MIWorks being able to move out. We will work with MIWorks to the extent possible and will consult with the attorney as to what steps may need to be taken to assure that we are only paying for actual space occupied.
- New Day Program – Integrated Functional Supports. A new day program has begun in Coldwater which is comparable to ADAPT's day program. Pines has a contract with both, and it will be up to the clients and/or their guardian as to which program they wish to attend.

- Update on SAMHSA grants:
 - CCBHC / CMHC
 - Medication Assisted Treatment – a group out of Detroit, who contracts with one of the vendors Pines uses for psychiatrists is wanting to provide physician services for individuals addicted to opiates, amphetamines, and/or alcohol. This service would better meet the needs of our county, is a requirement of a CCBHC, and would provide training for staff and community members. The MAT services will be covered by the CCBHC grant unless the person has other insurance that covers the service.
 - Substance Use Contingency Management – Pines will be starting a contingency management program that will “reinforce” those that meet a target behavior of our choosing. This evidence program has been found to help people engage in services that would not otherwise engage without some sort of reinforcement. Funding is through SWMBH, and will assist us in meeting program goals of both SAMHSA grants.
 - Animal Assisted Therapy – Pines is in the early stages of developing an animal therapy program, likely targeted for Substance Use Intensive Outpatient Program (IOP) and Children’s crisis mobile response. Policies and any insurance liabilities are being researched. One staff person already has a certified dog, and another is seeking certification.
 - ProMedica Designated Collaboration Organization – a formal agreement between the ProMedica Rural Health Clinics and Pines has been signed, improving coordination.
 - Still working on in-home youth program – an in-home program for children/teens with challenging behaviors is in the works, however, staffing has been its own challenge.
- Opiate Health Home – there is no update
- Preliminary Plans for MIWorks Space – Will serve as our main entrance for intakes, larger groups, and the recovery/wellness program. Those having already been through intake, will use our current entrance door. Care Connectors will greet each person arriving, start the registration process and continue to connect with them throughout treatment.

Recipient Rights Committee: The Rights Committee met on May 3, 2022. Sareina provided training to the committee on Chapter 7 Mental Health Rights Categories 1705 and 1706. Sareina presented both categories on what each meant and how they can be violated for a recipient and what the expectation for the staff are.

Old Business: None

New Business: None

Public Comments: None

Adjournment: Motion was made by Gina Wright and supported by Bing Johnson that the meeting be adjourned at 7:35 p.m. *Motion carried.*

Megan Daws, Recorder