

Branch County Community Mental Health Authority

Minutes of the July 26, 2022 Board Meeting

Members Present: Tom Schmelzer, Jay Gallagher, John Wellet, Bing Johnson, Jon Houtz and Lori LaBundy, Joe Scheid.

Staff Present: Sue Germann, Jean Weber, Tim Brown, Megan Daws, Doug Baker, Jennifer Giron, Julie Robert, Sue Enos, Jessica Singer

Chairman Tom Schmelzer called the meeting to order at 6:00 pm.

Approval of the Agenda: Motion was made by Bing Johnson and supported by John Wellet to approve the agenda. Motion carried.

Minutes of the June 28, 2022 Meeting: A motion was made by Tom Schmelzer and supported by Bing Johnson to approve the minutes of the June 28, 2022 meeting and put them on file. Motion carried.

Public Comments: None

CEO Report:

Pines Update:

- Sally Parshall has announced her retirement after 27 years with Pines. She will be retiring on September 30, 2022. Pines will be backfilling Sally's position.
- Proposal from union to increase mileage due to rising gas prices. Sue Germann and the union came to an agreement of a 4-way installment pay to staff.
- **MiKids Now** - The state created a loan repayment for those working with kids to help retain and recruit staff. The MI Kids Now Loan Repayment Program is a medical education debt repayment program focused on incentivizing behavioral health care providers to practice in underserved areas in Michigan. Eligible providers will receive student loan repayment for providing mental health services in eligible nonprofit practice sites or public school-based systems. The program has a two-year service obligation. This information has been given to staff.
- CEO informed Board of a new Board member Tracy Kelley who will be appointed to the Finance Committee.
- CEO informed Board that Pines will have a booth at the fair.
- On September 24, Pines will be hosting a showing of "No Letting Go." at Tibbits.

MDHHS Update: Director of State Hospitals expressed issues with staffing, low salaries and staff taking intermittent FMLA. Due to staffing shortages. State Hospitals have had to decrease beds by 110. Down 50 beds at Hawthorn and KPH.

Shirkey Bill – Needs 20 votes to pass. Whiteford talking to Shirkey about Kid Bill which would privatize children services.

ACT/Home Based Services: Jessica Singer reported on hiring more staff to the ACT Team. A new Wraparound Facilitator Lindsey Cole recently started. A new Transporter started Tony Weaver. Jessica is bringing in three new interns this fall.

CCBHC: Jean Weber reported on hiring a Children's Advocate that will be starting August 1. Once the new hire starts, Jean reported that two more groups will begin. CCBHC is providing more outreach including working with ER doctors on outreach. A case manager has transferred over to a CCBHC position. September 14 and 15 a grant official will be at Pines to review CCBHC. Samantha Hall moved over from Prevention to Mobile Crisis as a Master level clinician. Crystal Shirk moved from clerical to an advocate with the mobile crisis team. Mobile Crisis team has gone out on 14 of the 23 calls in July thus far. Kammy Ladd from Customer Service has also joined the advocate on call rotation.

Outpatient: Julie Roberts reported on the new Intake process, which has improved the client experience by reducing length of the Intake process. By doing so the Intake process has achieved goals within an hour. Julie reported on caseloads for Outpatient Therapists have been going down.

Case Management: Jennifer Giron reported on looking to fill two case management positions. One contingent offer has been made and one she is still looking to fill.

Board Committees:

Personal Committee: Committee met on June 21, 2022

- Bing Johnson reported on the committee reviewing the new organizational chart; CEO updated committee on staffing; and informed of the Union proposal regarding mileage reimbursement.

Finance Committee: Committee met on July 22, 2022.

- The committee met to review the May Data. The budget should be at 66.67% as the end of May, 2022. Our actual YTD Revenue is at \$12,827,766, vs our budget of \$15,546,056, for an actual of 55%. The actual YTD Expenditure is at \$11,526,024, vs our budget of \$12,485,317, for an actual of 61.5%. There is a surplus of \$1,301,742. Motion was made by John Wellet and supported by Lori LaBundy to approve the financial report ending May, 2022. *Motion carried.*
- The board reviewed the checking account and changes being made to the retirement plan.
- Sue Germann provided information about the Incentive payment proposal with the Union to offset inflation concerns that are resulting in turnover. The finance committee recommends that the full board approves the tentative agreement made between the board negotiating committee and Union on 7/21/22 that \$250 will be payable to staff on the final pay period of August, September, October and November for a total of \$1,000 to decrease cost associated with the turnover as a result of inflation. Motion was made by Jon Houtz and supported by Jay Gallagher to approve the Memorandum of Agreement regarding the inflation payment dated July 26, 2022. *Motion carried.*

Program Committee: Committee met on July 19, 2022.

- Adapt - Sue Germann disused the ADAPT is having significant difficulty recruiting and retaining staff despite provider stability funding. A discussion was held regarding actions and future options.
- Same Day Access (Intake) - Sue discussed recent changes that included discontinuation of having the clients fill out forms at the door, which resulted in duplicate efforts by staff and

errors in state reporting. Instead, the care connectors will connect right at the front door and input this demographic data directly into the system on their behalf.

- Genoa Healthcare Pharmacy - Genoa healthcare pharmacy has reached out inquiring about embedding a pharmacy for Pines clients within the building (Genoa to bear the brunt of the cost). A meeting will be set up to discuss this further.
- Update on SAMHSA grants:
 - CMHC
- ABA for youth *without* Autism - an in-home program to serve challenging behavior children with behavior analysis interventions has started.
- Benefit/Work - a description of the role of this new position was discussed which help people obtain necessary public benefits as well as pre-employment skills.
- Tibbits Event - September 24; 2:00 and 7:30 - "No Letting Go". A filming, hosted by Pines, will be presented at Tibbits at the above times for the community. The film depicts the challenge of a family faced with a child who is diagnosed with a serious emotional disturbance. (SED)
 - CCBHC
- Site visit scheduled mid-September - SAMHSA has chosen Pines and one other Michigan site to visit as part of their required site visits. We have been told this is to learn potential best practices for others.
- Assisted Animal Therapy - we have cleared by our insurance to provide Assisted Animal Therapy when we're ready.
- MAT Update - the physician team is closer to starting in order to rebuild this program. It will entail a physician specializing in addictions that will provide community presentations/training and oversee two treating physician assistants. MAT will include all substance use disorders that could benefit from medications.

- Fair Booths - Pines will have two fair booths this summer - one for Suicide Prevention Coalition and the other for Pines services which will also include information on both grants.
 - Auditory Hallucination Simulator - discussed pros and cons of offering a demonstration of auditory hallucinations during the Fair. There were no concerns expressed as long a clinician screened and then debriefed the person wishing to participate. Additional information was asked, however, including price and length of demonstration.
- Building Update - an agreement has been worked out with Rick to delay the move until October.

Recipient Rights Committee: No meeting in June.

Old Business: None

New Business: Joe Sheid expressed appreciation for the training that Jean provided to his officers.

Public Comments: None

Adjournment: Motion was made by Jay Gallagher and supported by Jon Houtz that the meeting be adjourned at 6:50 p.m. Motion carried.

Megan Daws, Recorder