

Branch County Community Mental Health Authority

Minutes of the November, 2022 Board Meeting

Members Present: Tom Schmelzer, Bing Johnson, Jon Houtz, Karl Duda (Zoom), John Wellet, Lori LaBundy, Tracey Kelley, Jay Gallagher and Wendy Salyer.

Staff Present: Sue Germann, Megan Daws, Tamara Winchell, Renee Mundy, Kyle Kenny (Zoom) and Kammy Ladd (Zoom).

Chairman Tom Schmelzer called the meeting to order at 6:00 pm.

Approval of the Agenda: Motion was made by Jay Gallagher and supported by Wendy Salyer to approve the agenda. Motion carried.

Minutes of the October 26, 2022 Meeting: A motion was made by Wendy Salyer and supported by Jay Gallgher to approve the minutes of the October 26, 2022 meeting and put them on file. Motion carried.

Public Comments: None

CEO Report:

- Sue Germann reported on the starting a Tea Time about spilling the Tea every month on the third Tuesday of every month in an open forum with any staff that would like to attend.
- 20 people received Narcan training that staff can put towards their substance CEU's.
- Annual Appreciation - trainings for staff included with Christmas Party on December 16, 2022.

MDHHS Update: Expected that neither bill will pass.

SWMBH Update: MiHealth Link Medicaid and Medicare plans together. The two plans that SWMBH works with are Meridian and Aetna. SWMBH has decided to not continue with that project and dispersed to the eight CMH's. Pines is working to contract with Meridian and Aetna for Medicare at this time.

Customer Advisory Committee: Kelly a new member to the committee reported on talking to the staff of CCBHC, about their groups and different groups they offer. The committee discussed hiring new staff.

Integrated Health: Renee Mundy is working on the integrated health grant. 28 clients identified for metabolic syndrome. 14 of those were referred to see dietician. 14 no interest. 6 come in to see dietician. 8 were either rescheduled or backed out. For October and November 38 referred, 12 accepted and 26 refused. Dr. Mehta's last day is November 30, 2022. Dr. Jason started working in the evenings from 6-9pm telehealth. Thursday afternoons from 2-5pm. Liza Raymond is starting December 7, 2022 for the MAT program.

Utilization Management: Tammy reported on 28 prescreens in October. 22 adults, 6 children. 16 of the 28 were hospitalized 14 adults, 2 children. 3 individuals had to wait more than 24 hours for placement. Children went to Pine Rest and Hawthorne. 1 child still at Hawthorne. Adults went to ProMedica, Oaklawn and Fieldstone average length of stay 8.4 days. The recidivism rate for children was at 50% and adult 0% making the overall rate at 6%.

Quality Management: Kyle reported on Q4. The percent of assessment completed key performance behaviors at 89.1% average of 1.27. For clients started ongoing services 16.1% within 3.1 days. MIMBUS 100% children, 95.5% adults. Discharge rate children 25%, 56% for adults. Average time for children 2.75 adults 1.94. Recidivism rate at 0% for children and 11.5% for adults. Customer service 0%, appeals 0%. Denials 6.6%.

Board Committees:

Public Relations Committee: Committee met on November 10, 2022

- Members discussed Facebook and Google in general. Lilly has moved and is no longer with us which had showed the Facebook postings during the month of October.
- Discussed the Mental Health flag that will be flown under the US flag now that we have rights to the flag pole. The meaning behind the colors of the flag can be used as mental health awareness.

Personnel Committee: Committee met on November 15, 2022

- CEO Evaluation results were discussed. Results were overwhelmingly positive again this year. Personnel Committee would like to entertain a motion to accept the results of the On-Line Evaluation of Pines CEO, Susan Germann, and place those results on file. This motion would also include a renewal of the CEO's contract for a one-year period. Motion made by Tom Schmelzer to approve Susan Germann's contract. Board approved. *Motion carried.*
- Current Pines Board member Antar Nasser is overseas until June or July 2024, and Pines will begin looking for a replacement board member to finish out Antar's term.
- A formal Human Resources position will be added, separating Provider Network back to its own position.
- December Personnel Committee meeting is cancelled. FYI: December Board Meeting date and time will be sured-up at November's Board Meeting.

Finance Committee: Committee met on November 18, 2022

- Preliminary Year End – The committee met to review the September Data. The budget should be at 100% as the end of September, 2022. Our actual YTD Revenue is at \$19,437,942, vs our budget of \$22,540,419, for an actual 86.2%. Primary factors for variance of 13.8% are CCBHC of \$1.058M, CMHC of \$1.186M, & Medicare of \$350K. The actual YTD Expenditure is at \$18,002,716 vs budgeted \$20,372,869, for an actual of 88.4%. There is actual surplus of \$1,435,226. The committee recommends approval of this report.
- The board reviewed the check register for September and October 2022. Motion was made by Jon Wellet to approve checking account. Jon Houtz supported. *Motion carried.*
- The board reviewed the retirement plans, as well as the accrued sick/vacation and the investment accounts from Century Bank and Trust, the last of them for the transition. The board reviewed the July 1 through September 30, 2022 Pines Behavioral Health Services Retirement Plan 401(a), the Pines Behavioral Health Services Deferred Compensation Plan 457, the Pines Behavioral Health Services Deferred Compensation Plan 457(b) Growth, and the Pines Behavioral Health Services Deferred Compensation Plan 457(b) Income. As well as the September 1 through 30, 2022 Branch County Mental Health Authority Accrued Sick and Vacation Fund, and the Branch Co. Com. Mental Health Authority investment account. No actionable items.

- Discussed a treatment option, which based on the severity of symptoms of the youth, could result in a Medicaid expense of over \$600,000. This expense could make the budget look out of sorts, but if medically necessary it would be cost settled by SWMBH if it exceeds our Medicaid allocation.

Program Committee: Committee met on November 21, 2022

- ProMedica Updates - Sue updated everyone on recent meetings and directions of working with ProMedica and proper direction of aggressive mental health consumers in the emergency room. Meeting members are brainstorming the use of our addition to community resources as well as involving state leaders on the consequences of inpatient bed shortages.
- Placement Issue - Sue updated the committee on a difficult post-Hawthorn placement that the child's treatment team is working on. During the course of this discussion, program members were educated on the differences between the Child Waiver Program (CWP) and the Serious Emotional Disturbances (SED) waivers, and the positives and challenges of each.
- No board action necessary.

Old Business: Recipient Rights annual report has been extended to January 31, 2022. No December board meeting. Union Contract was passed to board members.

New Business: Jay Gallagher would like a list of acronyms

Public Comments: None

Adjournment: Motion was made by Jon Houtz and supported by Jay Gallagher that the meeting be adjourned at 6:56 p.m. Motion carried.

Megan Daws, Recorder